

DRAFT - Supporting Information and Impact Assessment

Service / Policy:	Community Services /Safe And Attractive
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Section 1: Background Information

1.	<p>What is the proposal / issue?</p> <p>The budget reductions proposed will reduce the overall staffing and therefore capacity to deliver statutory services across the Community Services portfolio.</p> <p>The areas where budget will be reduced will include:</p> <ul style="list-style-type: none">• Food Safety• Licensing• Trading Standards• Private Sector Housing Standards• Environmental & Community Protection• Administration & Finance• Conservation & Design• Commercial Team
2.	<p>What is the current situation?</p> <p>Community Services provides a number of statutory and non-statutory services including:</p> <ul style="list-style-type: none">• Food Safety• Licensing• Trading Standards• Private Sector Housing Standards

	<ul style="list-style-type: none"> • Environmental & Community Protection • Administration & Finance • Conservation & Design • Commercial Team <p>The proposal to reduce the capacity within the Community Services will mean that the work undertaken by these teams will be commensurately reduced which will lead the thresholds of services being amended, with those matters assessed as high risk being given priority.</p> <p>Inevitably some matters which are low risk will be signposted to other sources of assistance e.g. web pages and will not receive a direct response from the teams.</p>
3.	<p>What options have been considered?</p> <p>The majority of this area is staff related costs. There are no opportunities to reduce the budget in this area other than through staff reductions.</p>
4.	<p>How does this proposal support the ambitions and principles of the Corporate Plan 2015-19?</p> <p>Ambitions: Prosperous and Healthy Torbay</p> <p>Principles:</p> <ul style="list-style-type: none"> • Use reducing resources to best effect • Reduce demand through prevention and innovation
5.	<p>Who will be affected by this proposal and who do you need to consult with?</p> <p>Staff will be affected by this proposal – they will be consulted with as part of the Human Resources process.</p> <p>Members of the public may be affected by this proposal due to the reduction of the services delivered by Community Services.</p>
6.	<p>How will you propose to consult?</p> <p>Staff will be affected by this proposal – they will be consulted with as part of the Human Resources process.</p> <p>Members of the public will be consulted with as part of the Councils Budget Setting Process – online and paper questionnaires will be produced giving people an opportunity to have their say on this proposal.</p>